

CTAHR Senate Meeting Minutes  
March 17, 2015, 12:00 PM, Gilmore 212

Senator Attendees:

|                            |                           |
|----------------------------|---------------------------|
| Daniel M. Jenkins          | Koon Hui Wang             |
| Michael Melzer             | Maria Stewart             |
| Alan Titchenal             | Zhiqiang Zheng            |
| Peter Garrod               | Loren Gautz               |
| JB Friday (via Lync)       | Rajesh Jha                |
| Andrea Kawabata (via Lync) | Becky Settlage (via Lync) |
| Brad Porter                | Diane Masuo (via Lync)    |
| Brent Sipes                | Luc LeBlanc               |
| Kent Kobayashi             | Brent Buckley             |
| Susan Miyasaka (via Lync)  | Jinan Banna               |

Tessie Amore: home sick (typed in chat box)

Proxy Votes:

Brent Sipes for Paul Krushelnycky

Ex-Oficio Attendees (for items 1 and/or 2 only, except for Ashley Stokes who remained for discussion on resolution on promotion of extension personnel):

Maria Gallo (CTAHR Dean)  
Charles Kinoshita (CTAHR AD ASAO)

Meeting called to order on 3/17/15 at 12:04 p.m. by Dan Jenkins

Approve minutes of February 5 meeting

([http://www.ctahr.hawaii.edu/facsenate/downloads/meetings/Senate\\_Minutes\\_Feb\\_05\\_2015.pdf](http://www.ctahr.hawaii.edu/facsenate/downloads/meetings/Senate_Minutes_Feb_05_2015.pdf))

Motion to approve; 2nded, approved.

1. Leadership reports

a. Dean Maria Gallo:

State of CTAHR Address was delivered February 18; webcast available at [http://mm.ctahr.hawaii.edu:8080/dean/2015\\_CTAHR\\_StateoftheCollege.mp4](http://mm.ctahr.hawaii.edu:8080/dean/2015_CTAHR_StateoftheCollege.mp4))

People encouraged to listed to webcast

College review finished; success; thank you to everyone involved; look forward to getting report.

Positions – Interviewing now for Intl. Programs Director & 3 more candidates coming; encourage attendance by CTAHR members

Assoc. Dean Extension – have 3 candidates

b. AD ASAO Charly Kinoshita:

Review team had 48 meetings; exit report generally favorable; draft final report due in 2 weeks; we have a few days to check for factual error; then re-issued as final report; shared on website

Enrollment in CTAHR is down by 3%; graduate enrollment down by 9%; undergraduate enrollment flat

CTAHR student symposium is largest ever – need faculty judges to volunteer!

c. AD Research Ken Grace:

Sent written report

d. AD Extension Ashley Stokes:

AD Extension search – interviews will be done before end of semester; hope for person to start Aug. 2015

Supplemental funding – due April 10; \$40K research side; focused on GRAs; extension side – focused on collaboration

Technology used for Extension; survey conducted

2. Committee reports

a. Personnel (Brent Sipes)

SEC met w/ Dean Gallo on Friday; asked us to work on LWOP issue; committee asked for additional clarification

b. Extension (Benny Ron)

Benny Ron is not here

c. Research (Mike Melzer), follow up on

i. CTAHR Policy on Germplasm distribution

Waiting for Strategic Planning committee regarding issues

ii. Recommended policies on internal funding

Waiting for clarification from Dr. Grace

Ashley Stokes: want maximize use of funding to help faculty; target different priorities; how are grants scored?

d. Instruction (Maria Stewart)

UHM-1 reviews for new course; problems with incomplete proposals (last 3-4 proposals sent back); absence of key information

e. Elections (Rajesh Jha) [Rajesh will send more detailed report later]

174 eligible faculty; need about 30 Senators; continuing 13 Senators

3. Discussion and vote on Senate Business

a. Resolution on Dual Career Faculty Partner Hire Policy in CTAHR

Attached to minutes; discussion about what is “Exemplary faculty”?

Close debate – aye; passed

All in favor – aye; passed unanimously

b. Resolution on Promotion Criteria for Extension

Ashley Stokes spoke in favor of Resolution

Close debate; Aye’s passed unanimously

Resolution will be sent to Dean Gallo & Manoa Faculty Senate

c. Statement on Collegial Communications

Addresses what are collegial communications

Close discussion; Aye’s passed unanimously

d. CTAHR Publication Review Policy

Mike Melzer: If want CTAHR endorsement, then submit for review

JB: For dossier, more weight & credentials to extension pubs or YouTube videos if reviewed by CTAHR

Discussion about foot-note; concern that this policy would limit personal websites, blogs on social media, twitter, etc.

Loren: moved to remove foot-note. 2nded; Aye’s passed unanimously

Vote on amended policy: Aye’s passed unanimously

e. Endorsement of the Recommendations of the Strategic Planning sub-Committee on Revenue Generation

Dan: Would like volunteers to help with #2, #3

Request information from Ken Grace on #1 policy

f. Endorsement/ support of the findings/ recommendations of the Instructional committee with respect to curricular bottlenecks

Concerns regarding giving more weight for faculty positions from departments that responded but not other departments

Maria Stewart: other departments had adequate time to respond & didn’t; requested an up-or-down vote

Resolution passed, but not unanimous; 4 objections

g. Endorsement/ support of the CTAHR/ HNFAS Certificate of Aquaculture proposal

Maria Stewart: Benny Ron is leaving but none of required courses are taught by Benny Ron

JB Friday: What about fisheries expertise within NREM? Are these faculty involved?

Maria: courses taught by other departments or colleges; but not sure about NREM

Endorsement of policy - ayes; passed unanimously

4. New Business?

None

5. Adjourn...

Motion to adjourn passed 1:05 p.m.