

CTAHR Faculty Senate Minutes

May 13 meeting, 4:00 – 5:00 p.m.

Gilmore 212 and online *via* Lync

- I. Introduction of selves
- II. Approval of minutes
Janette (?) moved to accept minutes; Daniel seconded
Passed unanimously
- III. Leadership report
Dean Gallo
 - A. College review
Final draft will be sent to OVCAA after graduation
Then will send out report for formal response from CTAHR
 - B. Selection of Assoc. Dean for Extension
Waiting for Search committee to submit their recommendation

Charly Kinoshita

- A. College review
We are expected to respond to report after 30 days
At minimum, we must address major college issues
- B. New Faculty orientation is on Aug. 18
- C. Better articulation between Community Colleges (CC) & 4-year institutions for more seamless transfer
He sent out 2-year programs for CC
He needs feedback from units in biological programs
Want to allow migration between 2 & 4-year programs without students losing credits
- D. eCAFE
Encourage all faculty to set up eCAFE feedback
Complaints by students about lack of opportunity to provide feedback
Otherwise Charly Kinoshita needs to consult with students to get feedback
- E. Call for volunteers in UHM Commencement procession

Ken Grace – invited to address progress of CTAHR Germplasm Distribution Policy

- A. Good news! State Legislature approved 1yr of funding for 4 extension agents (1 on each island)
Farm Bureau & Farmer's Union were very supportive
Final version of bill didn't name positions
Ken thinks that CTAHR should provide funding for 2nd year; to help to recruitment for positions
- B. Supplemental funds
Provide more transparency – What are priorities? How do they evaluate?
Submissions were lower this year; maybe due to more projects funded last year?
- C. New draft of Germplasm Distribution Policy
Taken a long time but progress is being made
Use examples from Univ. Florida & Auburn Univ. (smaller; may be more relevant)

Addresses technical considerations, such as is this a valid plant variety?
Set up faculty committee to evaluate? Do we have sufficient, qualified faculty?
Got feed-back from General Counsel; don't have in-house legal service
Can we find industry association to do licensing? What happens if cannot find a
unified group?
Draft policy is being reviewed by Ken & Maria & OTTED

Licensing policy is a complex, separate issue
Complicated by shift of director & people at OTTED; intend to focus on patentable
intellectual property
But lot of varieties are not patentable

Daniel: Research committee should continue following-through next year.

Ashley Stokes – sent report. Accepted position at Fort Collins, CO.

- A. POW is due May 11
- B. Thank you to Ken Grace for his leadership in State Legislature
- C. Thank you to colleagues with whom she has worked

Donna Ching – invited to address CTAHR Strategic Planning

- A. On vacation

IV. Report on ACCFSC

Daniel Jenkins

Sent out email for comments re: proposed system-wide, standardized course evaluations
Evaluation of online labs
Symbolic reasoning requirements (probably not particularly relevant to CTAHR)
Faculty involvement with 360 review; concerns that faculty are not adequately consulted
Other issues – appropriate faculty & staff not consulted for administrator evaluation

V. Report on Manoa Faculty Senate

Maria Stewart – Dan reported for her

Maria Stewart volunteered to liaison with Manoa Faculty Senate

CTAHR Faculty Senate's Resolution on Extension Agent Tenure & promotion; Resolution
to allow Extension agents exemption from need for taking advanced credit courses,
particularly if off-island

Thank Dr. Robert Paull for his assistance

Manoa Faculty Senate passed Resolution in support of CTAHR Faculty Senate's
Resolution on May 6

Reed Dasenbrock will send back with comments; work with Personnel committee; work
with Dean Gallo

VI. Committee Year End Reports – written reports to be submitted to Secretary Susan Miyasaka (miyasaka@hawaii.edu)

Rajesh - Elections

Completed elections; haven't filled all positions

FCS – couldn't get nominations; no responses

Brent Sipes - Personnel (not present)

Dan thanked Brent for Resolution on Extension Agent Tenure & promotion Resolution

Mike Melzer - Research

Thank people who served on Research committee

Maria Stewart - Instruction (not present)

Extension – liaison is gone

No response from committee members

Chair - Dan

Thanked everyone for guidance & support

Appreciation for hard work

Important issues resolved

VII. Continuing business to roll into next year

A. CTAHR Germplasm policy – needs to continue next year

Mike Melzer – liaison with Research Committee

Suggests tabling Germplasm policy until we get something from Ken Grace

B. Faculty Mentoring Action Committee – overlaps w/Strategic Planning committee

VII. New items of business for next year

A. Maria Stewart - Focus requirements

Writing Intensive (WI) & Oral communications courses

Individual programs don't have adequate number of Focus classes that meet WI/ Oral communications within degree programs

Lecturers taught classes that used to be WI; but designation goes w/Instructor & not course

Often a non-tenured person is hired day before courses start; WI designation should go w/course & not Instructor

Need curriculum committee in each dept. to get involved

B. Loren Gautz - CTAHR scholarships not being used? Instruction committee should investigate

VIII. Excuse out-going Senators

Rajesh thanked out-going Senators for their service

IX. Election of new SEC members (to replace outgoing members) from the pool of Senators for 2015-2016

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The meeting continued with new and continuing senators, after excusing senators with expiring terms and thanking them for their contributions.

As Vice-chair of the outgoing SEC and continuing senator, Rajesh Jha convened the meeting of the new senate.

The Senate Executive Committee (SEC) requires 7 members of which 2 were continuing members:

1. Rajesh Jha (HNFAS)- continuing SEC member
2. Maria Stewart (HNFAS)- continuing SEC member

Another 5 members were elected by senators unanimously for new SEC (2015-16).

1. Brent Sipes (PEPS)
2. Kent Kobayasi (TPSS)
3. Koon-Hui Wang (PEPS)
4. Janice Uchida (PEPS)
5. James Leary (NREM)

The newly elected SEC members will meet among themselves to partition the duties on the SEC for the following positions:

1. Chair
2. Secretary

+ Liaisons for following Committees:

3. Elections
4. Research
5. Instruction
6. Extension, and
7. Personnel

*One of the Committee Liaison officers will also serve as Vice-chair.

Meeting was adjourned at 5:30 pm.