ARTICLE I - NAME

The name of this organization shall be the Hawaii State 4-H Livestock Committee, hereafter referred to as the State Livestock Council.

ARTICLE II - OBJECTIVES

The objectives of this Committee are to:

1. Help promote the educational development of the livestock industry in Hawaii through 4-H livestock projects.

2. Assist the 4-H Clubs and the 4-H livestock club members in the conduct of statewide livestock shows by approving and demonstrating leadership support.

3. Acquaint the public with the part played by 4-H Club members in the livestock project.

4. Establish rules and regulations for 4-H market livestock projects in order that they may culminate in a successful statewide event.

ARTICLE III - RESPONSIBILITIES

The State Livestock Council

1. The basic responsibility of the Hawaii State 4-H Livestock Council lies with the sponsorship and execution of the State 4-H Livestock Show and Sales. These major responsibilities include the managing and accounting of the State Show and Sales, securing through its Buyer's Committee sufficient buyers for the animals that are shown, and securing an auctioneer for the selling of animals at the state show only.
2. In executing this responsibility, other major duties may be to:
   a. Assist in the procedures for financing the project animals.
   b. Secure a show judge for the purpose of judging should another one not be confirmed.

3. Secure trophies, ribbons and other incentives that may be presented or given at the show and sale.

The Cooperative Extension Service

1. The basic responsibility of the Hawaii Cooperative Extension Service is providing educational opportunities and leadership to all 4-H members and their leaders in the 4-H livestock projects.

2. In executing this responsibility, other major duties may be to:
   a. Provide, with the approval of the State Livestock Council, a set of rules and regulations that may govern the State 4-H Livestock Show that are consistent with Hawaii 4-H Youth Development policies.
   b. Provide personnel sufficient to assist lay committee persons to execute a successful state show.
   c. Provide clerical assistance in the distribution of all information, notices of minutes, minutes of meetings, tabulation of results of show.
   d. Provide statewide publicity before and after the event through newspapers, radio and TV and to provide competent photographs to cover the state event in its entirety.
   e. Write or encourage the writing of letters of thanks and appreciation to all parties who contributed, participated, and purchased at the livestock show.
   f. Maintain a liaison between the party or parties responsible for the conduct of the State 4-H Livestock Show.
   g. Facilitate housing, transportation of animals with minimum cost to 4-H exhibitors and their leaders and arrange for educational tour, wherever possible and feasible and subject to approval of the Council.
ARTICLE IV - MEMBERSHIP

Each county livestock committee (with the exception of Maui County) shall select not more than two representatives to be voting members of the state Livestock Council.

In the case of Maui County, the Islands of Maui, Molokai, and Lanai will each be considered as separate units for participation in the state Livestock Show.

County Extension Agent liaisons to county 4-H livestock committees are valued partners of the Hawaii State 4-H Livestock Council. Their participation in meetings and decision making is encouraged. County Extension Agents may not serve as voting representatives from county 4-H livestock committees to the Hawaii state 4-H Livestock Council.

State Extension Specialists representing each 4-H livestock species will be voting members. The State Program Leader in 4-H Youth Development and Treasurer are ex-officio members of the Council.

Non-voting county representatives may also attend.

Farm Bureau representative is a voting member of the Hawaii State Livestock Council.

ARTICLE V - DUES

This Council shall have the authority to charge dues.

ARTICLE VI - OFFICERS

Officers of the State Livestock Council shall be:

1. Chairperson
2. Vice Chairpersons in charge of:
   a. Beef
   b. Dairy
   c. Sheep
   d. Swine
   e. Buyers
3. Treasurer
4. Secretary
The Executive Committee shall consist of the:

1. Chairperson
2. Secretary
3. Treasurer
4. Program Leader, 4-H Youth Development, Advisor

Officers shall be elected annually at the regular fall committee meeting. All officers shall be elected from the voting membership, except the Treasurer and Buyer's Committee who may be selected from outside expertise.

The State Livestock Council shall elect a representative to serve as a voting member of the Hawaii 4-H Foundation's Board of Trustees for a three-year term.

ARTICLE VII - FINANCES AND EXPENDITURES

All monies collected or raised in the name or in behalf of the State Livestock Council shall belong to this organization.

As an eleemosynary or non-profit organization, the State Livestock Council is required to file an annual report to the Treasurer of the State of Hawaii and the Internal Revenue Service.

A percentage handling charge shall be assessed annually by the council from all livestock sold at the State 4-H Livestock Show.

All expenditures in the conduct of the State Livestock Council's business, the state Livestock Show and any other appropriation shall be approved by the Council at its executive or membership meeting.

BYLAWS

ARTICLE I - DUTIES OF OFFICERS

The Chairperson shall preside over and conduct all meetings of the State Livestock Council and represent the Council in all matters pertaining to this organization.
The Vice Chairpersons shall be in charge of their respective species shows and be responsible for successful execution of the state 4-H Livestock Show. Also, conduct meeting in the absence of the Chairperson.

The Vice chairperson for the Buyer's Committee shall be responsible for securing adequate buyers for the State 4-H Livestock Sale, providing an auctioneer, and providing recognition for successful buyers during and following each auction.

The Secretary shall be responsible for the minutes of all meetings and correspondence that pertains to the State Livestock Council. The Secretary shall be responsible for notifying each member of all general and official meetings.

The Treasurer shall have supervision and responsibility over all funds, collection of all accounts and the disbursements of all accounts. The Treasurer shall keep a complete and accurate account of all receipts and disbursements in books belonging to the State Livestock council, make financial statement reports at general meetings and prepare the annual report.

ARTICLE II - ELECTION OF OFFICERS

Not less than one month prior to the regular fall committee meeting, the Chairperson shall appoint a nominating committee of not less than three members who shall select one or more nominees for each office. Further nominations from the floor may be made at the general meeting.

Election shall be held by secret ballot, providing there is more than one nominee.

ARTICLE III - FISCAL YEAR

The fiscal year shall be the calendar year.

ARTICLE IV - AMENDMENTS

Any member of this organization may propose an amendment by presenting same in writing to the Executive Committee. All proposed amendments approved by the Executive Committee shall be duplicated and mailed to every member of good standing.

All amendments approved by the Executive Committee must be ratified by 2/3 vote cast at any membership meeting.
ARTICLE V - PARLIAMENTARY AUTHORITY

All meetings of this organization shall be governed by and conducted in accordance with Robert's Rules of Order, revised.

ARTICLE VI - QUORUM

For the purpose of conducting business at a membership meeting, a quorum will consist of seven members including but not limited to representatives from three different counties.