SEC Members present: Kheng Cheah, Travis Idol, Tomoaki Miura, Scot Nelson, Brent Sipes, Ania Wieczorek  
Members excused: Hosik Min  
Guests: Interim Dean Sylvia Yuen  

I. Meeting called to order by SEC President Brent Sipes at 10:00  

II. Minutes of the previous meetings were approved  

III. Interim Dean Report  

Dean Yuen wants to foster greater communication within and outside the college through several initiatives  
1. Internal newsletter to faculty and staff on happenings in the college  
2. External newsletter to key stakeholders on accomplishments of the college  
3. Invite key stakeholders to give a presentation/seminar to the college  
4. A short survey to evaluate college performance at all levels  

Dean Yuen announced that the Associate Dean for Research (CY Hu) will spend 50% time with the Vice-Chancellor for Research and Graduate Education to deal with compliance issues and 50% in his CTAHR position  
-the other 50% time will be filled in by another faculty member  

IV. SEC meetings for Fall 2010 semester:  
- 07 September  
- 12 October  
- 09 November  
- 14 December  

- 8:00 am start times, room to be determined  

V. Committee Assignments: see attached sheet  

VI. Ad Hoc Survey Committee  
- Halina Zaleski (chair)  
- Susan Miyasaka  
- Wayne Iwaoka  
- James Leary  
- Kent Kobayashi  

- Ania suggested that the survey should evaluate performance based on the CTAHR mission and vision  
- Brent will draft a memo giving the committee their charge
Meeting adjourned at 11:50CTAHR Faculty Senate

2010-2011 Committee Assignments

Executive
Brent Sipes, Chair
Ania Wieczorek, Vice Chair
Travis Idol, Secretary
Kheng Cheah
Tomoaki Miura
Scot Nelson

Instruction
Jon-Paul Bingham
Loren Gautz
Wayne Iwaoka
Helen Spafford
Chris Lepczyk
Shu Hwa Lin

Elections
Andrew Reilly
Shriram Bhutada

Extension
Norman Nagata
Jari Sugano
James Leary
Ashley Stokes
Robin Shimabukku
Ted Radovich

Personnel
John Engel
Kent Kobayashi
Qing Li
Kelvin Sawake
Halina Zaleski

Research
Teresita Amore
Heather Greenwood
Samir Khanal
Susan Miyasaka
Mark Thorne