Members present
Stephen Ferreira, Janice Uchida, Halina Zaleski, John Engel, Travis Idol, Dulal Borthakur
Meeting called to order by President Steve Ferreira at 2:40 PM
Committee Reports:
**Personnel** (John): The committee has not met since the last SEC meeting. The committee would like to know the status of the college's review of tenure and promotion procedures for all departments in CTAHR.

**Research** (Dulal): At its last meeting the committee discussed the new section of the TSTAR grant program on capacity building that allows departments to hire temporary research faculty.

**Bioethics** (Halina): The committee wishes to have host discussion groups on social and ethical issues associated with research within CTAHR. They envision an informal series on a variety of topics open to all within the college. As a first example, the bioethics committee will be hosting a seminar by Gene Bauston from Farm Sanctuary, an animal rights and welfare advocacy group. John Engel suggested that the committee should consider providing support for E focus courses in the college.

Halina also announced that bioethics professor Gary Comstock will be on campus the last week of January 2006. There may be an opportunity to meet with him about E-focus courses or broader Bioethics issues.

**Extension** (Halina): The committee is concerned that county positions are not a high priority for staffing in CTAHR. They want to meet with county administrators to discuss strategies for improving priority staffing.

Halina also reminded the SEC that the only committee member from Manoa is herself, so in addition to being the SEC liaison, she must also organize committee meetings via Polycomm.

**Instruction** (Janice): No report; the committee is meeting today at 3:00.

Dean’s Report

**Legislative update**: There is no new information to report on the status of special state legislative requests for CTAHR instructional faculty positions. The request is for 8 positions, totaling approximately $625,000. This is a supplemental budget request, and it is not in the Governor's budget request. However, the Dean is optimistic the legislature will support the request.

**Strategic Plan**: The administration is rescheduling the strategic plan implementation conference to May 2006. This date coincide with the annual awards banquet.

**Concern from John**: Does the lack of stable leadership at UH and UH-Manoa hurt the university's relationship with the legislature?
The Dean responded that CTAHR is pursuing its needs directly from the state legislature, so its dependence upon UH leadership to meet needs internally is reduced.
UARC: There was a general discussion of many different issues—ethics, benefits, managing resources, support across campuses, university support for military research, secrecy, etc. associated with the recent Manoa Faculty Senate vote and positions taken by UH leadership.

Priority Staffing: The Dean reminded the SEC that department chairs and other CTAHR leaders discuss priority staffing needs as a whole. He anticipates that CTAHR will be able to fill 1-2 positions this year.

Status on recommended procedures for tenure and promotion: The administration is considering instituting college-wide criteria for tenure and promotion. Associate Dean Kinoshita is drafting recommended criteria. These will be discussed at the next one or two leadership meetings. After review, the leadership will then send the amended recommendations to the CTAHR Faculty Senate.

Charter Revisions

Steve summary: Brent Sipes is considering radical changes to the Senate charter so that the focus is not on procedural bylaws but rather broad statements of purpose. The goal is to provide the Senate greater flexibility to fulfill its mission.

Faculty member address on T&P procedures

Dr. Amy Brown was given an opportunity to express her concerns about the the tenure and promotion process in HNFAS. Her concerns involve not just improper procedures but personal conflicts between faculty undergoing review and tenured faculty within the department. She is concerned that these personal conflict are unfairly affecting tenure and promotion decisions. Steve reminded Amy that the SEC and the Senate have no authority to investigate allegations of violations of procedures, merely to encourage departments to comply with contract-mandated procedures. Amy suggested that the Senate could provide a means for faculty to seek mediation on issues involving personal conflicts with other faculty in positions of authority or to advocate on behalf of fairness and objectivity in the tenure and promotion review process. Dr. Carol Ann Dickson, coordinator of the now-defunct faculty mentoring program echoed Amy's concerns that other HNFAS faculty have complained about personal conflicts with other faculty during the tenure and promotion review process. The SEC took no action but agreed to review Amy's concerns and meet again to discuss what action, if any, it would take.

The meeting adjourned at 5:50.