Chair Halina Zaleski called the meeting to order at 9:37 am. via phone conference call after a delay to connect with the Hilo CES Office via polycom system. The meeting provided an opportunity for new and existing SEC members to meet.

**SYSTEM WIDE EXTENSION ISSUES/CONCERNS/QUESTIONS:**
- Salary pay scales – teaching courses from neighbor isles may have potential problem due to staff having differing pay scales depending on campus.
- Alaskan (Native Hawaiian funding) – line item potentially $20 million. Current level at $4 million. Authorization vs. funding level
- Concern with “raids on funds” by differing agribusiness, microenterprise projects.

**DEAN HASHIMOTO reported:**
Name of Council: Presently Ag & Community Council. No mention of Human Resources (HR) in title.

Assumptions: Institutions’ other needs – not see Ag & forestry as very important

Desired Outcomes: Seek better coordination, better leverage of programs more needs met by industry eg. Agribusiness incubate more businesses such as use of experiment stations lands to grow crops

**SUGGESTION:** Include West Oahu College. Include 9 month faculty input for suggestions for October BOR meeting.

**SEC CHAIR COMPENSATION:**
Dean Hashimoto and SEC agreed the new SEC Chair (starting July 1, not retroactive) would be given the equivalence of a .15 FTE course release, student assistant, OR equivalency in funds for use by the SEC Chair at his/her discretion.

CTAHR FACULTY SENATE SEC MINUTES
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Minutes of last SEC meeting will be circulated by Paul Singleton.

Outgoing SEC members: Samir El-Swaify, Carl Evensen.

2003 – 2004 CTAHR SEC Election of Officers:
Chair    Halina Zaleski
Vice Chair Susan Miyasaka
Secretary Jean Young

Committee Liaisons:
Elections Susan Miyasaka
Extension Kelvin Sewake
Instruction Charlie Weems
Research Paul Singleton
Personnel Debbie Ward

Ad Hoc Committees:
CAFRM Kelvin Sewake & Susan Miyasaka – SEC Liaisons
                Jim Carpenter – Member

Bioethics Halina Zaleski

Reminder, next SEC Committee meeting will be Thursday, August 28 via polycom.

Respectfully Submitted,

Jean S. M. Young