Present: K. Cheah, T. Miura, B. Sipes, A. Wieczorek
Excused: T. Idol, S. Nelson

The meeting was called to order at 11:00 am.

1. Election of Officers

   Chair: A. Wieczorek nominated B. Sipes who accepted. K. Cheah seconded. There being no other nominations, a vote was called and B. Sipes was elected.

   Vice Chair: B. Sipes nominated A. Wieczorek who accepted. K. Cheah seconded. There being no other nominations, a vote was called and A. Wieczorek was elected.

   Secretary: B. Sipes nominated T. Idol. T. Miura seconded. There being no other nominations, T. Idol was unanimously elected.

2. Interim Dean Nominations

   As an interim Dean appointment seems likely, several names were suggested. The SEC would like to send names of three nominees to Vice Chancellor Dassenbrock. Several possible people will be contacted and their interest confirmed. A letter will then be drafted and sent.

3. Other Issues

   SEC summer meetings: The SEC should meet and will try to find a day in June that might work.

   September Senate meeting: Vice Chancellor Dassenbrock will be invited to speak.

   Engagement of Faculty in Senate: A suggestion could be used to help the Senate address issues of interest and importance to the faculty. The Senate representative should provide a brief synopsis of the Administrator’s Meeting to the faculty.

There being no other business, the meeting was adjourned at 11:30 am.

Respectfully submitted,

Brent Sipes