CTAHR Faculty Senate Executive Committee Meeting
October 12, 2005

0. Meeting called to order by Chair Steve Ferreira at 1:30 PM. Members present: Dulal Borthakur, John Engel, Steve Ferriera, Travis Idol, Brent Sipes, Janice Uchida, Halina Zaleski

1. Minutes from September 14, 2005 SEC meeting approved

2. Old Business:
   A. Steve wants clarification on which remote sites are or are not available for the next Senate meeting.
   B. The next ACCFSC meeting is scheduled on 10-21-2005. We need SEC representation. UH pays for airfare to attend the meetings, and it is broadcast via Polycomm.
   Recent issues:
   1) the status of the land grant institution at UH
   -since the next ACCFSC meeting is at UH-Hilo, we need to send someone to this meeting
   2) academic issues:
   -articulation and grading across campuses
   -Banner issues: interface, payment across campuses, usefulness for various campuses
   -expansion of distance/distributed education technologies for local, large classrooms
   3) System-wide identification cards
   4) Standards for academic unit resource allocation (driven by majors, class enrollment?)
   5) Restriction of term of interim administrators to periods of search committee activity
   C. Steve requests that the Senate task force report on the land grant status be posted on the CTAHR Senate website.
   C. Steve wants charter revisions to be finalized for presentation at the next Senate meeting.

3. Committee Updates
   A. Instruction
   -Assoc. Dean Kinoshita requested that the Senate finalize charter revisions regarding the role of the Senate Instructional Committee; charter revisions will be a topic at the next Senate meeting
   -Senate representation for the Center on the Family is unclear. Although they have faculty members, they are not an academic unit that offers a degree that requires representation. The issue was tabled.
   B. Research
   -The role of junior faculty in the Senate needs clarification. Most are hired to fulfill the duties of post-docs with the understanding that junior faculty status has better fringe benefits. Steve and Brent will craft a statement for the SEC to consider as a request to the personnel and research committees.
   C. Personnel
   -Committee member Melvin Nishina does not wish to serve. He will be asked to formally resign from the Senate if he does not wish to serve on the committee.
   -Polling of CTAHR faculty for personnel issues is fine with the SEC
   -the committee wishes to consider the support the college gives to the professional development of junior researchers
   -the committee requests a report from the Dean on the implementation of the process to
bring all department tenure and promotion guidelines in line with UHPA contract rules.
- Assoc. Dean Nishijima will be asked to clarify his desire to have project leaders provide
  input in the tenure and promotion process.
D. Extension
- the committee has added Laura Kawamura to the committee for Kauai representation
- their next meeting is October 25, 2005
E. Elections
- they will be asked to get a list of all CTAHR faculty for an email vote on charter revisions
F. Bioethics
- they have requested a charge from the SEC; the SEC will request they come up with a
  charge and a program for the current academic year to justify their continued ad hoc status

4. New Business:
   A. UARC: The SEC decided it would not be constructive for the Senate to address this issue
   B. Progress of the Strategic Plan Implementation Committee: The SEC will request an
      update from the coordinators of the specific goal committees on their progress toward the
      deadlines outlined in the last SPIC meeting (August 29, 2005). Assoc. Dean Kinoshita
      should have the names of the goal committee coordinators.

5. Meeting adjourned at 4:15 PM.