The meeting was called to order at 8:05 a.m.

1. The minutes of the 16 September 2009 SEC meeting were approved.
The minutes of the special 2 October meeting were approved.

2. Dean Hashimoto.

   Budget: No changes since the last report. HGEA contract settlement of 5% pay cut with
   Administrative leave is being voted on. Soft money positions are not affected. The issues
   with experiments and animal/plant care will be addressed. College is okay this fiscal year
   but next year may be challenging without a faculty contract settlement. Some retirements
   are expected with will lead to programmatic issues.

   Associate Dean of Extension: Ten nominations were received. The interim appointment
   requires BOR action, so a name must be sent in by 22 October for placement on the BOR
   November agenda.

3. Senate Survey

   The collapsed numbers on administration and offices will be shared with faculty (and
   perhaps the consolidated comments). Dean Hashimoto suggests that Senate let faculty
   know that the Senate is following through. For impact on administrators, collapsed
   numbers are not beneficial. It is better to have private conversation(s) with specifics and
   develop a plan with milestones to reach. Communicating to administration and faculty
   are different. Have both a small group of faculty (such as a SEC subcommittee) and
   administrators evaluate data/comments and then discuss interpretation to find common
   meaning. Rephrasing and grouping comments is interpreting data. Allow administrators
   access to raw data and comments. Faculty group should identify 1 or 2 issues to work on.
   Share all data with Dean Hashimoto, but provide individual administrators only their
   own. A. Chang, T. Lim, and M. Hakoda would be provided the data for the offices under
   their direction.

   Qualitative results will be presented to the Senate. Inform the Senate that the process will
   be ongoing. The numbers will be circulated among the SEC and a preamble drafted. A
   subcommittee of R. Bowen, J. Hollyer, and A. Titchenal will work on this.

4. Senate Agenda

   The Senate meets 18 November 2009 at 1:30 p.m. The agenda should have minutes
   approval, time for administration, reports from the Chair and committees, Manoa Faculty
   Senate reports. L. Cox will draft an agenda.
5. Resolutions of Appreciation

We will put the resolutions in folders. We will defer to Miles’ for an appropriate style.

6. Faculty Workload

Colleges have been directed to have policies. It does not seem like a Senate issue at this time.

8. Committees

Personnel: Talking with Dean Hashimoto about Scholarship Unbound.  
Extension: J. Leary was appointed to the committee.  
Research: J.Y. Kim is chair. C.Y. Hu attended the meeting.  
Instruction: eCAFE issues are being investigated.  
Elections: No report.

9. November SEC meeting

The SEC will meet 13 November 2009 from 8 to 10 a.m. in Ag Sciences III. S. Nelson will be unable to attend.

The meeting was adjourned at 10:06 a.m.

Respectively submitted, Brent Sipes