CTAHR Senate Executive Committee (SEC) Meeting
19 October 2010

SEC Members present: Kheng Cheah, Travis Idol, Hosik Min, Brent Sipes
Members excused: Scot Nelson, Tomoaki Miura

I. Meeting called to order by SEC President Brent Sipes at 08:05

II. Minutes of the previous meeting were approved

III. CTAHR Survey
   The SEC reviewed the ad hoc committee’s draft survey
   Kheng Cheah and Travis Idol will make revisions and submit the revised survey to the SEC
   After SEC approval, the revised survey will be sent to the Dean and the ad hoc committee

IV. Farm Use Manual
   The SEC will charge the Research and Extension committees to review the proposed
   changes to the procedures for use of the CTAHR Research Stations as outlined in the new
   Farm Use Manual
   The committees will be asked to endorse the proposed changes, recommend minor
   revisions, or ask the administration to make significant changes with the consultation of
   faculty and the Senate

V. Proposed Amendments to the Criteria for Tenure and Promotion
   The SEC feels the proposed changes are minor and do not warrant Senate action

VI. General Classroom Policy
   The SEC feels that CTAHR’s representation to the Manoa Faculty Senate is adequate to
   address concerns about the potential loss of department-controlled space for classroom
   scheduling

VII. SEC Members
   The SEC will charge the Elections Committee with holding a special election to replace
   Ania Wieczorek, who has resigned from the SEC
   The new SEC member’s term will start retroactively from April 2010 and continue for two
   years from that date

Meeting adjourned at 09:00