CTAHR Senate Executive Committee Meeting  
September 01, 2006

Members present: Brent Sipes, Janice Uchida, John Engel, Travis Idol, Joannie Dobbs, Susan Miyasaka (via Polycomm)

I. Dean's Report  
A. Sustainability think tank (I missed the earlier conversation)  
B. Workplace violence  
- the Dean would like input into how the college or the Senate can deal with these issues openly but in a sensitive and confidential manner since they are personnel issues  
- the SEC suggested  
  i. the college communicate the public facts of such cases  
  ii. make faculty and staff aware of counseling and ombudsman services on campus  
  iii. perhaps the CTAHR leadership council should consider this matter

II. Meeting Minutes of August 09, 2006  
- minutes were approved as submitted

III. Senate President's Report  
A. CTAHR administration is proposing a distinguished visiting scholar/speaker program  
- approx. $35,000 annually budgeted to invite and compensate speakers of general interest  
- Senate may want to consider whether this is a wise use of resources  
B. SEC elected member Ania Wieczorek may wish to resign because of other current responsibilities, such as membership in the Manoa Faculty Senate  
- the alternate candidate for the SEC was Pratibha Nerurkar  
- the Elections Committee may consider holding another election for SEC  
- this may be brought up at the next Senate meeting

IV. Old Business  
A. Charter Revisions  
- SEC decided to hold another vote and have department whips encourage voting  
- paper ballots will be used to overcome low turnout via email voting

V. New Business  
A. CTAHR Senate Budget  
- budget was adjusted to provide $800 to fly Senators to Manoa for Senate meetings  
- SEC may want to provide ~$600 to fly in Senators who are committee chairs for committee meetings  
B. FCS missing a Senator  
- most FCS faculty unwilling to serve due to teaching and advising commitments  
- John Engel suggested a letter of congratulations from the President to elected Senators  
- this may provide them some positive documentation for tenure and promotion review and encourage them to serve as Senators  
C. Regular SEC Meetings  
- next SEC meeting is Thursday, Sept. 21 at 7:30 AM in St. John 302  
- a regular meeting time will be discussed/decided then  
- tentatively it is set for one Friday at 10:30 AM each month
E. Senate Committee Assignments
-see the table below; it will be distributed via email to all Senators
-hold-over Senators will be asked to call a committee meeting to elect a chair
-Susan Miyasaka and Janice Uchida switched liaison assignments from the last meeting
-current SEC liaisons in parentheses

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<th>Elections</th>
<th>Extension</th>
<th>Instruction</th>
<th>Personnel</th>
<th>Research</th>
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<tr>
<td>Mike Kawate</td>
<td>Jari Sugano</td>
<td>John Deenik</td>
<td>Carol Ikeda</td>
<td>Anne Alvarez</td>
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<td>Pratibha Nerurkar</td>
<td>Jeri Jean Ooka</td>
<td>Diane Chung</td>
<td>Qing Li</td>
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<td>Rhoda Yoshino</td>
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(Susan Miyasaka) (Joannie Dobbs) (Janice Uchida) (John Engel) (Vacant)