Meeting with Exec Committee – September 2, 2008

Jim Carpenter called the meeting to order at 3:39p
Present: Jim Carpenter, Sabina Swift, Alan Titchenel, Dick Bowen, Mike Kawate, Steve Ferreira, Jim Hollyer

1a) Alan moved to accept minutes, Sabina second. Dick had gotten some feedback. Minutes accepted with corrections.

1b) Draft memo from Jim Carpenter to David Hafner. Feedback was given and Dick moved and Alan seconded with changes to send the letter forward.

2) Key issues for next meeting
   - Get Minutes from Steve (May 27 – need to be approved and uploaded)
   - List of Senators and Committees (updated in the meeting, will also make a list of committees for distribution)
     - Potential items for Dr Hashimoto
       - What is the budget right now that could be cut? (need details at the category level)
       - What is the process for decisions on staffing? Is there a decision flow diagram for this process including what happens when people are discontinued after they are newly hired? Can all documents be shared with all faculty?
       - What are the open (numbered) positions now in each unit?
       - How do you want input from faculty?
     - Potential items for Dr Kinoshita
       - To discuss the new FTE requirements, assign to Instructional Committee.
         Significance of guidelines, how to enforce, how it will get out, what if not followed or classes don’t make
     - Potential items for Dr Hu
       - To present a flow diagram on current the Hatch allocation process
   - List of topics to be prioritized for the year
   - Issues for committees to work on this year

5) Communication systems – still working?

6) Other issues
   - Most senate members are extension.
   - What is the value of serving on the Senate for younger members?

Meeting adjourned – 5:10p / Next meeting of SEC is October 7.