CTAHR Senate Executive Committee (SEC) Meeting  
07 September 2010

SEC Members present: Kheng Cheah, Travis Idol, Tomoaki Miura, Scot Nelson, Brent Sipes  
Members excused: Hosik Min, Ania Wieczorek

I. Meeting called to order by SEC President Brent Sipes at 08:05

II. Minutes of the previous meeting were approved

III. The SEC expressed its sincere condolences to Ania Wieczorek, Mark Wright, and their family

IV. Chair report on CTAHR leadership meeting and All Campus Council of Faculty Senate Chairs

SEC President Brent Sipes gave a summary report of discussion items at these meetings  
There were no items that required Senate action or an immediate response from the SEC

V. Development of CTAHR survey protocols

General protocols are to provide a short survey (3-5 min. completion time) and ask questions that allow faculty to give a general assessment of college performance by CTAHR administration, their own departments, and themselves  
This will facilitate follow-up surveys annually or biannually to assess progress  
Results of the survey will be released as an average across administrative units  
The SEC recommends that respondents be asked their unit affiliation and employee designation (faculty, APT, etc.) so that unit heads can be given results specific to their unit  
It was also suggested that we use results of this survey to design a similar survey for CTAHR students

VI. Full Senate meetings

The full Senate will meet on the afternoon of 21 September; exact time and place TBD

Meeting adjourned at 09:15