CTAHR Senate Executive Committee Minutes  
September 26, 9:30 AM, Sherman 103

Meeting started at 9:38 PM, with following participants:

Jon Paul Bingham                     Daniel Jenkins
Rick Caulfield                       Tomoaki Miura
Travis Idol (Chair)                  Ashley Stokes

1) Reviewed minutes from previous meeting
   a. Idol motioned to accept minutes, Bingham seconded.
   b. Minutes approved, Jenkins will send to Kathy Lu to post.

2) Old business.
   a. New committee assignments finalized in last meeting were approved.
   b. Jenkins will send table of assignments to Kathy Lu to post
   c. Need to correct the e-mail address for Gary Heusel heuselg@ctahr.hawaii.edu (Jenkins will look it up to confirm)
   d. Need to settle on an agenda for the Senate meeting on Friday and circulate to list of senators.

3) CTAHR leadership meeting briefing by Idol.
   a. Agenda from last meeting circulated and reviewed.
   b. Some discussion revolved around proposed new position for International Programs Coordinator.
   c. Some review of talk to give credit for program coordination and advising; currently only credit is given for advising graduate student on thesis/ dissertation credits.
   d. “parceling” on P-cards will be scrutinized following some inappropriate use.

4) Stokes reviewed Manoa Faculty Senate latest meeting.
   a. Address by Tom Apple (Manoa Chancellor) was summarized- including efforts to improve graduate education; dampen bureaucracies to encourage more innovation; possible elimination of some positions in Chancellor’s office; and addressing of questions regarding Stevie Wonder concert/ Athletic Director.
   b. Senate is discussing a vote of no-confidence in System President.

5) All Campus Council of Faculty Senate Chairs meeting reviewed by Idol.
   a. Improve common course numbering throughout the system (following efforts to improve articulation of courses with same content through the system).
   b. Some discussion focused on scholarships to foreign students, and using the funds to support faculty spouse and dependent scholarship program (which has recently been terminated).
   c. Work on improving evaluation of transfer credits- on a system-wide basis.

6) New Business

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a. Stokes reviewed some of the issues faced by extension service, as per discussions with Carl Evensen.
   i. Difficulties training agents and fulfilling course/curricular requirements for advancement, and placing younger and local agents into positions requiring certain levels of experience.
   ii. Charles Kinoshita would like to qualify “must have” qualifications in job announcements with “or equivalent” to allow greater flexibility.
   iii. Service is still working on the Extension Data System.

b. Composition of CTAHR Senate Agenda
   i. Idol will send invitations to Dean and Associate Deans to address senate.
   ii. Bingham urged senate to consider enforcing curriculum committee responsibilities at the department level, and having perennially untaught courses removed from catalog.
   iii. Extension would like to improve the quality of its web presence, and improve distance learning opportunities/technologies; Jenkins will poll each extension office whether they will participate in Friday’s senate meeting by polycom.
   iv. Add update for future outlook for Magoon facility- should request that Thomas Lim approach Cathy Cutshaw to share the outcome from the new study on faculty housing planning when it is available, along with the results of the 1996 study.

7) Meeting adjourned at 10:32 AM