The meeting was called to order by Vice President Steve Ferreira at 1:40 p.m. and broadcast statewide via HITS.


REPORTS FROM ADMINISTRATION

1) Dale Uno - CTAHR Strategic Plan (SP) Update
They held 17 input gathering meetings with departments, counties, college administration, CTAHR Board of Advisors (June-October, 2004), and attendees at the CTAHR Extension Conference. They also held several informational meetings with CTAHR Leadership and CTAHR Academic Senate. They received roughly 500 input items, which are available for viewing at:
Two drafts of the SP document have been circulated (December 2004 and February 2005). They have received thirty responses to drafts (to date). The SP is being examined for alignment with UH, UHM, USDA, and CSREES Strategic Plans. CTAHR Leadership Retreat on February 22-23 resulted in agreement on goals, objectives, and strategic actions for programmatic areas.

Timeline: Faculty Senate will vote April 28, 2005 on the SP. The next draft will be available at the end of March 2005. The SP will be presented and discussed at the Board of Advisors meeting on April 21, 2005. After a final edit, Implementation Plans with metrics will be developed by committees allocating resources based on the SP with input from the Senate. See attachment.

Harry Ako asked if other resources are available for research and extension, including mini-grant money allocated by fixed cost and by a factor related to FTE for positions or items not related to the strategic plan. C.Y. Hu responded that true costs are being established for additional faculty and staff above basic costs.

2) Ching Yuan Hu (C. Y. Hu) Associate Dean/Associate Director for Research
CTAHR faces huge challenges with the current staffing plan that includes a one half million dollar budget shortfall annually. The Dean’s obligation to CTAHR is to ensure the budget is sufficient and to balance the budget. Faculty cannot delegate authority to the Administration. The Administration makes decisions based on the plan that faculty come up with. He said, “My vision is your vision.” Leadership must come from faculty. He challenged all faculty members to identify problems and solutions and come up with their best plan so Administration can implement it. If faculty has questions or issues, all of the three Associate Deans are available.
He identified three factors to evaluate programs:
1. Relevance to stakeholders (justified existence)
2. Quality work
3. Performance / Quantity

He said CTAHR must take care of each other’s reputation and defend each other in order to move to the next level. Faculty must help and protect each other by hiding each other’s weaknesses and enhancing our colleagues’ positive traits.

3) Doug Vincent said the Dean is with a Congressional delegation in Washington DC. The Bush administration wants to phase out formula funding, including a 50% cut in Hatch, McIntire-Stennis funding. Their team is working on college funds with the State Legislature. Extramural funding sources - Brian Turano, CTAHR Grants Specialist, is available to work on obtaining grants and contracts.

**MEETING BUSINESS**

**MINUTES**
Discussion: John Engel said the wording in the minutes makes it sound like a serious problem exists. He concurs, and thinks SEC should ask Charlie for follow-up regarding faculty behavior. Faculty depend on each other’s reputations.
November 30, 2004 Faculty Senate Meeting Minutes approved as corrected: Moved by Deborah Ward, seconded by John Engel.

**COMMITTEE REPORTS**

**Extension Committee** – no report

**Research Committee**
Ali Fares reported that the committee gave input to strategic plan.

**Personnel Committee**
Deborah Ward reported that the committee had not yet met.

**Elections Committee**
Mike Kawate, Elections Chair, reported on the Dec 23, 2004 meeting:
1. They’re finalizing the list of eligible faculty in each department
2. They are soliciting nominations next week
3. They want to extend the election period. The Charter currently specifies April elections; they think March to May would be better.
4. The Charter is not clear on how to handle interim appointments to the SEC.

**Manoa Faculty Senate Committee**
Steve Ferreira reported that:
1. Classified research will be discussed soon. See website and Jan’s email.
2. The 2002 Senate position approved class research but recommended it only occur off-campus.
3. Oversight of the research is an issue. Discussion at this time is hot.

Doug Vincent reported that faculty input on tuition increases could be given Monday, March 7th & 14th in the Campus Center Ballroom. He noted that UH’s tuition is relatively low compared to other institutions. The Administration wants faculty to support the tuition increase for the following reasons:
- UH can keep all funds generated from the increase (as opposed to the State Legislature being involved in allocating funds)
- The Governor’s proposed increases have not kept up with the costs of growth
- Higher Ed does not rise to the top of State Legislature priorities, so the ability of the State to fund UH is diminishing

Instruction Committee – Deferred to Charter Review discussion later in this meeting.

AD HOC COMMITTEE REPORTS

Bioethics Ad Hoc Committee
Chair Dian A Dooley reported that the committee had no formal meeting. She said five of the six committee members were part of a group that used to be known as the Bioethics 8 group, which arose as a result of those people attending workshops put on by Gary Comstock. Gary is now at NC State University, and recently wrote a large NSF grant that will allow the teaching of ethics across different curricula.

Charter Revisions Ad Hoc Committee
Steve Ferreira reported that the Instruction Committee has a lack of clarity regarding responsibility. Committee may need a mission that is larger than just administrative process approval for courses. He plans to call a College-wide meeting regarding curriculum overview and the committee charge. This is a sensitive issue because overview is considered to be in the purview of the department the course belongs to. Discussion on this may extend into next year.

OLD BUSINESS – none

NEW BUSINESS – none

ANNOUNCEMENTS – none

ADJOURNMENT
Motion to adjourn made by Harry Ako, seconded by Ali Fares. Meeting adjourned at 2:35 p.m.

Prepared by Newt Chapin for Jean S M Young, Faculty Senate Secretary