Senators present:
Brent Sipes
Travis Idol
Ted Radovich
Susan Miyasaka (proxy)
Andy Reilly
Shriram Bhutada
Hsoik Min
Shu Hwa Lin
Loren Gautz
Tomoaki Miura
Chris Lepczyk
Wayne Iwaoka
Kent Kobayashi
JP Bingham

Guests:
Carl Evensen
Ken Grace
Fred Brooks
Awat Yousif
Barbara Yee
Charly Kinoshita
Mike Kawate
Helen S

Called to order at 3:00 PM

I. Special Guest: UH-Manoa Chancellor Virginia Hinshaw
Chancellor Hinshaw spoke about the importance of CTAHR as part of UH-Manoa’s strategic mission and their involvement in the drivers toward realizing the vision for the university
She sees that as our economy is hopefully improving, more funds can go back to colleges and units to support both ongoing needs and one-time expenditures, e.g. repairs and maintenance
She has made improving facilities a priority

II. Questions for Chancellor Hinshaw
Working with legislators to let them know UH-Manoa’s constituency is the entire state, not just Honolulu or Oahu
Big challenge is increasing graduation rate
There is a business process improvement group to reduce paperwork and streamline processing of fiscal and personnel transactions
Key is to not be afraid to try things but rather to take responsibility for changes and learn from mistakes

III. Approval of 21 September 2010 meeting minutes
Minutes approved as submitted

IV. Reports (5 minutes)
A. Senate (Officers, Committees, Others)
B. Committees (Extension, Instruction, Personnel, Research)
Instruction:
i. want direction on evaluating skills in course proposals
ii. want revisions posted online to allow for easier group review

Personnel:
i. need more members
ii. want to make sure priority staffing process is transparent

V. Old Business
A. Senate Survey
   1. the draft survey is being reviewed by Dean’s office
   2. a copy is available on the Senate website
B. CTAHR off-campus facilities review
   want to know what the expected outcomes of the survey will be

VI. New Business
A. Sun Grant Subcenter Resolution
   Recommendations from Research Committee attached
B. Farm Use Manual Resolution
   Recommendations from Extension committee attached
C. SEC Election
   Kent Kobayashi was nominated and elected as SEC replacement

VII. Next Senate Meeting: Tuesday afternoon late January-early February
    Potential Speakers: HDOA head; Sen. Inouye staff member, DLNR chair, Gov. Abercrombie

VIII. Meeting adjourned at 4:00 PM