CTAHR Faculty meeting: September 16, Agr. Sci. 219
Call to order 2:04pm

Opening Address President Stokes

Minutes Approved (Moved: JP Bingham (MBBE) Seconded: Koon-Hui Wang (PEPS)) All in favor

2. Adm. Reports:

A. Dean:
Strategic Plan update:
Values that were established from the retreat: Service; Education; integrity
- Formation of steering committees + Action gps. @ Action Planning Stage.

Associate Deans Search
- B of R considering salary levels @ Oct Meeting; should be approved.

B. Adm. Research (Ken G.)

Informal remarks regarding: Extram revenues; Admin Search – Research & Extension

Strategic Planning: Pre-Award support identified as a need: i.d. issues/support

Comment: Jha Rajesh Q: plan to support/collaborate approaching multiple PIs for larger grants; target larger $$ RFPs. Requires more peer interactions, knowing what peers can bring to the table.

C. Adm. Instructional (Charyl K.)

Instruction course – fees
Comments regarding CTAHR enrollments: 5.1% increase in enrollments overall (4.2% UG and 8% GR); over 4 yrs.: UG ↑ 37% and GR ↑ 10%.
Biggest gains: Animal Science; Family Resources;

- UHM From-1 Tracking: http://tinyurl.com/kkp7tns

- PhD student funding: guarantee funding for 5 yrs. – questionable; each Dept. GA without teaching responsibilities.

- Ice Cream Bash
- Career Workshop – Oct
- Blood Drive – Nov 20th
D. Adm. Extension (Carl E.)

(i) Strategic Planning Retreat:
Identified Areas: Fee for Services; Pre-Award Support: Experiment
Stations self sufficiency (revolving a/c's ✧ committee formation)

(ii) All island extension gps meeting after Oct. after facts have been gained
from Strategic Planning/ Action Grps.
• Extensions/user meeting - 27th Nov?
• Extension Committee focus: staff development to aid
promotion; 15 credits/ post-bacc for promotion; efforts and inputs to
come from CTAHR Senate Committee.

Revolving A/c's for Extension activities – needs to be investigated to
ease present issues in project management?

CTAHR committee reports provide by SEC members:

(a) Elections Committee :Ping Sun (NREM): new Senate member:
Janice FCS

(b) Extensions Committee: Ron (HNFAS): Skype meeting: Survey;
Extension not getting enough courses/professional development;
Examples what Extension agents are interested in
- on-line course 400-level are requested
- 699 credits

(c) Instructional Committee: JPB (MBBE): 3 courses process
Maria Stewart Chair of Committee

(d) Bret (PEPS): Dept. Chair Responsibilities etc. ; Nothing to report

(e) Research Committee: Mike (XXX): Not met as yet ✧ focus on pre-
award support (work with Carl E.).

(4) MFS – Mike Rep. for CTAHR; Doug. V. on SEC of MFS

(5) (a) Latest list of Search Committee members to be provided SEC/
CTAHR Senate; SEC has one seat on each committee
(b) Mike – Strategic Plan - Rep. for CTAHR Senate
Specific Strategic issues identified – sheet circulated

New Business:

(i) Reference instructional committee for electronic voting;

MBBE resolution: Motioned: Loren Gautz; Seconded JPB – will vote via email

Resolution needs to be simple: use resolution provided as key for email vote;
cc: Ako, Christopher; Kinoshita (Doug V. SEC?)

(ii) Use of Email List serve: Q should there be a ‘gate-keeper’?

Announcements:
Nov. Meeting 18th

Meeting Adjourned: 3:19pm