# The Menu Venue

# A menu planning toolkit Created for Child Care providers

# Hawaii Child Care Nutrition Program

A project funded by the Hawaii State Department of Human Services to provide assistance and support to Child Care providers, agencies and licensing staff.

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### Introduction

As a child care provider, you have a very important role to help your children grow up healthfully in part by serving nutritious meals and snacks. The foods you choose to serve and the environment you create in your center have a great impact on your child's eating habits and attitudes towards food and meals.

You have the opportunity to teach children how important and fun it can be to eat a variety of foods and to embark on the exciting adventures of trying new foods. Mealtime is not just about nutrition, but it also provides an invaluable opportunity for children to learn developmental independence, become comfortable socializing with others and to learn about their own tastes and preferences.

In this menu planning toolkit, you will find information on how you can provide healthful meals for the children in your care. You will:

- Get to know the United States Department of Agriculture (USDA) child care meal patterns;
- Put knowledge to work by using helpful tools that are provided in this toolkit, including:
  - Form fillable menu templates
  - Sample menus;
- Learn tips to keep your children safe during meal time.

Also included in this toolkit is a "Nutrition Checklist." Use this checklist as an evaluative tool to see what areas, if any, need improvement or if you have mastered menu planning and meal time for your center.

# Get to Know the Meal Patterns

The meal patterns are set by the United States Department of Agriculture (USDA) child care food program. These patterns help to ensure that there will be a variety and balance of different foods included with every meal and snack.

There are specific patterns set for:

- breakfast
- lunch or supper
- snacks

Each pattern incorporates a combination of two to four different meal components or food groups. The four different meal components are:

- 1) fluid milk
- 2) fruits and / or vegetables
- 3) grains / breads
- 4) meats / meat alternates

Charts of the meal patterns (pages 6-8) for the different meals and snacks are included in this toolkit. Please review them as you start to brainstorm ideas for your menus.

As you review the meal patterns, note the portion sizes that are listed for the different age groups of children. These are the recommended *minimum* portions of foods to offer per child, if the children wish to consume. If your center follows a "family style" meal service, assurance that these minimum portions are available is still required.

For more information about meal patterns, visit the USDA Child & Adult Care Food Program website on Meal Patterns: <a href="http://www.fns.usda.gov/CND/Care/ProgramBasics/Meals/Meal\_Patterns.htm">http://www.fns.usda.gov/CND/Care/ProgramBasics/Meals/Meal\_Patterns.htm</a>

The timing of meals and snacks is important. Children need to eat often since they cannot consume large quantities of food at one time. Planning and offering meals and snacks every two to three hours will help them to obtain the nutrients and energy they need throughout the day.

\*Remember that providing nutritious snacks is very important for young children, since snacks can be a significant part of their daily intake.

Also plan for enough time for children to eat their meals and snacks. The meal-time environment should be calm and a pleasant experience for children to learn about food and to become comfortable with socializing with others. Distractions, like television should be kept to a minimum during meals and snacks.

Hawaii state licensing rules stipulate a general feeding schedule for licensed facilities, depending on how long the children stay in your center. Visit the State of Hawaii Department of Human Services website under the section "Benefit, Employment and Support Services Division" for a detailed view of Administrative rules for child care centers: <a href="http://hawaii.gov/dhs/main/har/har\_current/AdminRules/document\_view">http://hawaii.gov/dhs/main/har/har\_current/AdminRules/document\_view</a>

# **Child Care Meal Pattern Minimum Component Requirements**

# **BREAKFAST for CHILDREN**

**Must Select All Three Components** 

Food Components	Ages 1-2	Ages 3-5	Ages 6-12 <sup>1</sup>
1 milk fluid milk	½ cup	³¼ cup	1 cup
1 fruit and/or vegetable juice,2 fruit and/or vegetable	½ cup	½ cup	½ cup
1 grains or bread <sup>3</sup> bread or	½ slice	½ slice	1 slice
cornbread or biscuit or roll or muffin or	½ serving	½ serving	1 serving
cold dry cereal or	½ cup	1/3 cup	³¼ cup
hot cooked cereal or			
pasta or noodles or grains	½ cup	1/4 cup	½ cup
	¼ cup	¼ cup	½ cup

<sup>&</sup>lt;sup>1</sup> Children age 12 and older may be served larger portions based on their greater food needs.

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Adapted from: http://www.fns.usda.gov/CND/Care/ProgramBasics/Meals/Meal\_Patterns.htm

They may not be served less than the minimum quantities listed in this column.

<sup>&</sup>lt;sup>2</sup> Fruit or vegetable juice must be full-strength.

<sup>&</sup>lt;sup>3</sup> Breads and grains must be made from whole-grain or enriched meal or flour. Cereal must be whole-grain or enriched or fortified.

# **Child Care Meal Pattern Minimum Component Requirements**

# **LUNCH OR SUPPER for CHILDREN**

**Must Select All Four Components** 

Food Components	Ages 1-2	Ages 3-5	Ages 6-12 <sup>1</sup>
1 milk fluid milk	½ cup	¾ cup	1 cup
2 fruits and/or vegetables juice,² fruit and/or vegetable	½ cup	½ cup	¾ cup
1 grains or bread <sup>3</sup> bread or	½ slice	½ slice	1 slice
cornbread or biscuit or roll or muffin or	½ serving	½ serving	1 serving
cold dry cereal or hot cooked cereal or	1/4 cup	1/3 cup	¾ cup
pasta or noodles or grains	1/4 cup 1/4 cup	1/4 cup	½ cup
1 meat or meat alternate meat or poultry or fish <sup>4</sup> or	1 oz.	1 ½ oz.	2 oz.
alternate protein products or	1 oz.	1 ½ oz.	2 oz.
cheese or	1 oz.	1 ½ oz.	2 oz.
egg or	1/2	3/4	1
cooked dry beans or peas or	½ cup	3/8 cup	½ cup
peanut or other nut or seed butters or	2 Tbsp.	3 Tbsp.	4 Tbsp.
nuts and/or seeds <sup>5</sup> or	½ oz.	3⁄4 OZ.	1 oz.
yogurt <sup>6</sup>	4 oz.	6 oz.	8 oz.

<sup>&</sup>lt;sup>1</sup> Children age 12 and older may be served larger portions based on their greater food needs. They may not be served less than the minimum quantities in this column.

Hawaii Child Care Nutrition Program – Updated 12/06

Adapted from: http://www.fns.usda.gov/CND/Care/ProgramBasics/Meals/Meal Patterns.htm

<sup>&</sup>lt;sup>2</sup> Fruit or vegetable juice must be full-strength

<sup>&</sup>lt;sup>3</sup> Breads and grains must be made from whole-grain or enriched meal or flour. Cereal must be whole-grain or enriched or fortified.

<sup>&</sup>lt;sup>4</sup> A serving consists of the edible portion of cooked lean meat or poultry or fish.

<sup>&</sup>lt;sup>5</sup> Nuts and seeds may meet only one-half of the total meat/meat alternate serving and must be combined with another meat/meat alternate to fulfill the lunch or supper requirement.

<sup>&</sup>lt;sup>6</sup> Yogurt may be plain or flavored, unsweetened or sweetened.

# Child Care Meal Pattern Minimum Component Requirements

# Snack for CHILDREN Must Select Two of the Four Components

Food Components	Ages 1-2	Ages 3-5	Ages 6-12 <sup>1</sup>
1 milk fluid milk	½ cup	½ cup	1 cup
1 fruit and/or vegetable juice,² fruit and/or vegetable	½ cup	½ cup	¾ cup
1 grains or bread <sup>3</sup> bread or	½ slice	½ slice	1 slice
cornbread or biscuit or roll or muffin or	½ serving	½ serving	1 serving
cold dry cereal or	1/4 cup	1/3 cup	¾ cup
hot cooked cereal or	1/4 cup	1/4 cup	½ cup
pasta or noodles or grains	1/4 cup	1/4 cup	½ cup
1 meat or meat alternate meat or poultry or fish <sup>4</sup> or	½ OZ.	½ OZ.	1 oz.
alternate protein product or	½ 0Z.	½ 0Z.	1 oz.
cheese or	½ 0Z.	½ 0Z.	1 oz.
egg or	1/2	1/2	1/2
cooked dry beans or peas or	1/8 cup	1/8 cup	1/4 cup
peanut or other nut or seed butters or	1 Tbsp.	1 Tbsp.	2 Tbsp.
nuts and/or seeds or	½ oz.	½ oz.	1 oz.
yogurt <sup>5</sup>	2 oz.	2 oz.	4 oz.

<sup>&</sup>lt;sup>1</sup> Children age 12 and older may be served larger portions based on their greater food needs. They may not be served less than the minimum quantities listed in this column.

Hawaii Child Care Nutrition Program - Updated 12/06

Adapted from: http://www.fns.usda.gov/CND/Care/ProgramBasics/Meals/Meal\_Patterns.htm

<sup>&</sup>lt;sup>2</sup> Fruit or vegetable juice must be full-strength. Juice cannot be served when milk is the only other snack component.

<sup>&</sup>lt;sup>3</sup> Breads and grains must be made from whole-grain or enriched meal or flour. Cereal must be whole-grain or enriched or fortified.

<sup>&</sup>lt;sup>4</sup> A serving consists of the edible portion of cooked lean meat poultry or fish.

<sup>&</sup>lt;sup>5</sup> Yogurt may be plain or flavored, unsweetened or sweetened.

<sup>\*</sup> When two snacks are served at least one of those snacks shall include milk or its calcium equivalent.

# Put Knowledge to Work

By following the meal patterns when you plan your menu, you will be helping your children get the proper nourishment they need to grow. Written menus should ideally be planned in advance; posted so all staff and parents can see; as well as kept on record to reflect any changes in foods actually served. Planning menus in advance is a good practice as it helps to inform parents what foods will be served to their child, which allows them to better complement the meals they serve at home. Keeping records of menus also allows for good communication with parents if there are children with sensitivities or allergies to certain foods or beverages.

Feel free to use the Menu Planning Templates included in this toolkit (pages 11, 14, 17) to help you as you create your menus for:

- a. Breakfast
- b. Lunch or Supper
- c. Snacks

There is an accompanying handout (pages 12, 15, 18) for each meal with instructions on how to fill out these templates, noting some of the more specific requirements for each meal and for snacks. Sample menus (pages 13, 16, 19) are also included if you need ideas and help getting started.

These templates, instruction sheets and sample menus can also be found on the Hawaii Child Care Nutrition Program website at: <a href="http://www.ctahr.hawaii.edu/new/hccnp/">http://www.ctahr.hawaii.edu/new/hccnp/</a> for download and duplication.

As you brainstorm and plan your menus, please keep in mind the following:

Food should never be used as a reward or punishment.

This may teach children to value certain foods more than others.

 Try to incorporate a variety of foods, colors, flavors, shapes, and textures that are developmentally appropriate.

Remember that all forms of fruits and veggies count! (1) fresh (2) frozen (3) canned (4) dried and (5) 100% juice

For information about your favorite fruits and veggies and tips on incorporating more into your menu, check out this website for a variety of resources: http://www.ctahr.hawaii.edu/new/fruitVeg.htm

- Plan meals and snacks that are appealing and appetizing.
- Plan within your means, accounting for limitations with your facility and staffing.

Breakfast Menu Template \*Must include all 3 food components.

	Portion	Portion	Portion	Monday Tuesday	Tuesday	Wednesday	Thursday	Friday
Food Components	per child	per child	per child	Date:	Date:	Date:	Date:	Date:
	1-2 yrs	3-5 yrs	6-12 yrs	Food Item	Food Item	Food Item	Food Item	Food Item
<u>1 Milk,</u> fluid								
1 Fruit / Veggie								
1 Grain / Bread								
•Bread (serv or slice) OR								
•Cold cereal OR								
<ul> <li>Hot cereal OR</li> </ul>								
•Pasta, Rice								

\*Refer to "Instructions for using the Breakfast Menu Template" for further guidance on menu planning, available at: http://www.ctahr.hawaii.edu/new/hccnp/

## Instructions for using the **Breakfast Menu** template

- 1. Fill in the dates of the week at the top of the form.
- 2. Fill in the type of <u>fluid milk</u> you will serve.

\*Note that whole milk is recommended for children between 12 and 24 months old and that 2% (reduced fat), 1% (low fat) and skim milk is recommended for children 2 years old and above.

\*Note that powdered milk is not allowed.

3. Fill in the type of <u>fruit and / or veggie</u> that you will serve.

\*Choose fresh fruit, frozen fruit or fruit canned in natural juices or light syrup.

4. Fill in the type of grain / bread that you will serve.

\*Grains and breads must be made from whole-grain or enriched meal or flour. Cereal must be whole-grain or enriched or fortified. Sugar should not be the first ingredient by weight on the ingredients list.

5. Fill in the <u>portions</u> of (1) milk; (2) fruit / veggie and (3) grain / bread that you will offer for Breakfast in the respective column for the corresponding ages of children that you will serve.

\*Refer to the "USDA Component Guidelines for Breakfast" for guidance on the *minimum* required portions. Go to <a href="http://www.ctahr.hawaii.edu/new/hccnp/click">http://www.ctahr.hawaii.edu/new/hccnp/click</a> on "Preschools/Providers" and scroll to the section "USDA Component Guidelines."

- 6. Go back and check that you have included all **3** of the meal components required for Breakfast for each day of the week:
  - a. 1 Milk
  - b. 1 Fruit / Veggie
  - c. 1 Grain / Bread

\*You may include a meat component (example: eggs), however it is not required to be offered.



# Sample Breakfast Menu

\*Note: Serving sizes listed below are specified for children 3-5 years old.



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	Oatmeal (1/4 cup) Dried Cranberries (1/4 cup) Low-fat milk (3/4 cup)
	Brown rice (1/4 cup)  Scrambled Eggs (1/4 cup)  Mandarin Oranges (1/2 cup)  Low-fat milk (3/4 cup)
	Whole Wheat Waffle (1/2 ) Sliced Strawberries (1/2 cup) Low-fat milk (3/4 cup)
	Whole Wheat Toast (1/2) Whole Wheat Waffle (1/2) Brown rice (1/4 cup) Peanut Butter (1 Tablespoon) Sliced Strawberries Scrambled Eggs (1/4 Melon Salad (1/2 cup) (1/2 cup) Mandarin Oranges (1/2 cw-fat milk (3/4 cup) Low-fat milk (3/4 cup)
- 100	Toasted Whole Grain Oat Cereal (1/3 cup) Sliced Bananas (1/2 cup) Low-fat milk (3/4 cup)

# Week 2

English Muffin (1/2) Sliced Cheese (1/2) Canned Peaches (1/2 cup) Low-fat milk (3/4 cup)
French Toast (1/2)  Syrup  Syrup  Grapes (1/2 cup—cut in half)  Low-fat milk (3/4 cup)  English Muffin (1/2)  Sliced Cheese (1/2)  Canned Peaches (1/2 cup)  Low-fat milk (3/4 cup)
Banana muffin (1 piece) Applesauce (1/2 cup) Low-fat milk (3/4 cup)
Trail Mix -Blend of circle & square shaped cereal (1/3 cup) -Dried Fruit (1/4 cup) Low-fat milk (3/4 cup)
Blueberry Bagel (1/2) Cream Cheese (1/2 Table- spoon) Sliced Pineapple (1/2 cup) Low-fat milk (3/4 cup)

# Week 3

Raisin Bread (1/2)	Oven Toasted Corn Cereal	Crepe (1/2)	Lightly Sweetened Shredded Breakfast Wrap	Breakfast Wrap	_
Canned Pears (1/2 cup)	(1/3 cup)	Frozen berries (1/2 cup)	Wheat Cereal (1/3 cup)	-Tortilla (1/2)	
Low-fat milk (3/4 cup)	Yogurt (1/3 cup)	Low-fat milk (3/4 cup)	Raisins (1/4 cup)	-Scrambled Eggs (1/4 cup)	
	Tangerine (1/2 cup)		Low-fat milk (3/4 cup)	-Shredded Cheese	
	Low-fat milk (3/4 cup)			-Sweet Potato (2 pieces)	
				Low-fat milk (3/4 cup)	

# Libs:

- \*Low-fat or Reduced-fat milk (1% or 2%) is appropriate for children over 2.
- \*Offer whole wheat or whole grain products when possible (ex. Brown rice, Whole wheat bread, etc.)
  - \*Choose fresh fruit, frozen fruit, or fruit canned in natural juices or light syrup.
    - \*These are minimum amounts. Children are able to have more, if desired.

Lunch or Supper Menu Template \*Must include all 4 food components.

Friday	Date:	Food Item				
Thursday	Date:	Food Item				
Wednesday	Date:	Food Item				
Tuesday	Date:	Food Item				
Monday	Date:	Food Item				
Portion	per child	6-12 yrs				
Portion	per child	3-5 yrs				
Portion	per child	1-2 yrs				
	Food Components		1 Milk, fluid	2 Fruits / Veggies	1 Grain / Bread  Bread (serv or slice) OR Cold cereal OR Hot cereal OR Pasta, Rice	1 Meat / Meat alternate  •meat, poultry, fish OR •cheese OR •egg OR •beans or peas OR •nut or seed butters OR •nuts & / or seeds OR

### Instructions for using the <u>Lunch or Supper Menu</u> template

- 1. Fill in the <u>dates</u> of the week at the top of the form.
- 2. Fill in the type of fluid milk you will serve.

\*Note that whole milk is recommended for children between 12 and 24 months old and that 2% (reduced fat), 1% (low fat) and skim milk is recommended for children 2 years old and above.

\*Note that powdered milk is not allowed.

3. Fill in the types of <u>fruit(s)</u> and / or <u>veggie(s)</u> that you will serve. Two different ones are recommended.

\*Choose a variety of fresh, frozen, canned or dried fruits and veggies. Choose fruit canned in natural juices or light syrup.

4. Fill in the type of grain / bread that you will serve.

\*Grains and breads must be made from whole-grain or enriched meal or flour (example: brown rice). Cereal must be whole-grain or enriched or fortified. Sugar should not be the first ingredient by weight on the ingredients list.

5. Fill in the type of meat / meat alternate that you will serve.

\*A serving consists of the edible portion of cooked lean meat, poultry or fish. Nuts and seeds may meet only one half of the total meat / meat alternate serving and must be complemented with another meat / meat alternate to fulfill requirements.

6. Fill in the <u>portions</u> of (1) milk; (2) fruit / veggie; (3) grain / bread and (4) meat / meat alternate that you will offer for lunch or supper in the respective column for the corresponding ages of children that you will serve.

\*Refer to the "USDA Component Guidelines for Lunch or Supper" for guidance on the *minimum* required portions. Go to <a href="http://www.ctahr.hawaii.edu/new/hccnp/">http://www.ctahr.hawaii.edu/new/hccnp/</a>, click on "Preschools/Providers" and scroll to the section "USDA Component Guidelines."

- 7. Go back and check that you have included all **4** of the meal components required for Lunch or Supper for each day of the week:
  - a. 1 Milk
  - b. 2 Fruit / Veggie
  - c. 1 Grain / Bread
  - d. 1 Meat / Meat Alternate



# Sample Lunch Menu

\*Note: Serving sizes listed below are specified for children 3-5 years old.

# Week 1

Kalua Pig & Cabbage	Home-made Lentil, Bean and Ground Turkey Spaghetti	Ground Turkey Spaghetti	Beef Tomato Stir-Fry	Egg Salad Sandwich with let-
Hapa rice (1/2 cup)	Veggie Soup	with Vegetable Marinara	Brown Rice (1/4 cup)	tuce & tomato
Watermelon (1/2 cup)	Garlic Bread (1/2 slice)	Sauce	Cantaloupe (1/2 cup)	String Cheese (1 ounce)
1% milk (3/4 cup)	Sliced Bananas (1/2 cup)	Mixed Vegetables (1/4 cup)	1% milk (3/4 cup)	Steamed broccoli (1/4 cup)
	1% milk (3/4 cup)	Pineapple (1/4 cup)		Sliced apples (1/4 cup)
		1% milk (3/4 cup)		1% milk (3/4 cup)

# Week 2

Turkey, Ham & Cheese Sand- Home-made Chicken Noodle	to Soup with Vegetables	Whole Wheat Toast with	Cheese (1/2 slice)	Mandarin Orange (1/2 cup)	1% milk (3/4 cup)
Turkey, Ham & Cheese Sc	wich with lettuce & tomato	Peas (1/4 cup)	Clementine (1 each)	1% milk (3/4 cup)	
Whole Wheat Burrito with	Baked Beans & Cheese	Shredded Lettuce & Home-	made Salsa (1/4 cup)	Pears (1/4 cup)	1% milk (3/4 cup)
Beef Stew with vegetables	Brown rice (1/4 cup)	Honeydew melon (1/2 cup)	1% milk (3/4 cup)		
Turkey Dog (cut in half	lengthwise) (1)	Corn (1/4 cup)	Peaches (1/4 cup)	1% milk (3/4 cup)	

# Week 3

Home-made Macaroni &	Fried Rice (Brown Rice 1/3 Shoyu Chicken	Shoyu Chicken	Roast Turkey with gravy (1.5	Roast Turkey with gravy (1.5 Vegetarian Chili with Vegeta-
Cheese with Ham	cup) with Turkey Bacon, Ham, Brown Rice (1/4 cup)	Brown Rice (1/4 cup)	ounces)	bles
Yogurt (1/4 cup)	Eggs & Peas & Carrots (1/4 Spinach (1/4 cup)	Spinach (1/4 cup)	Dinner Roll (1 each)	Brown Rice (1/4 cup)
Asparagus (1/4 cup)	cup)	Ραραγα (1/4 cup)	Mashed Potatoes (1/4 cup)	Grapes (cut in half) (1/2 cup)
Starfruit (1/4 cup)	Applesauce (1/4 cup)	1% milk (3/4 cup)	Fruit Cocktail (1/4 cup)	1% milk (3/4 cup)
1% milk (3/4 cup)	1% milk (3/4 cup)		1% milk (3/4 cup)	

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- \*Low-fat or Reduced-fat milk (1% or 2%) is appropriate for children over 2.
- \*Offer whole wheat or whole grain products when possible (ex. Brown rice, Whole wheat bread, etc.)
- \*Choose fresh fruit, frozen fruit, or fruit canned in natural juices or light syrup.
  - \*These are minimum amounts. Children are able to have more, if desired.

\*Must include at minimum, 2 of the 4 food components.

	Friday	Date:	Food Item				
	Thursday	Date:	Food Item				
ack	Wednesday	Date:	Food Item				
Afternoon Snack	Tuesday	Date:	Food Item				
ack OR	Monday	Date:	Food Item				
Moming Snack	Portion	per child	6-12 yrs				
	Portion	per child	3-5 yrs				
	Portion	per child	1-2 yrs				
		Food Components		<u>1 Milk,</u> fluid OR Calcium Equivalent	1 Fruit / Veggie	• Bread • Serv or slice) OR • Cold cereal OR • Hot cereal OR • Pasta, Rice	1 Meat / Meat alternate  •meat, poultry, fish OR •cheese OR •egg OR •beans or peas OR •nut or seed butters OR •nuts & / or seeds OR

## Instructions for using the **Snack Menu** template

- 1. Check the box for "Morning Snack" OR "Afternoon Snack."
- 2. Fill in the dates of the week.
- 3. For each snack, include at least 2 different food components from the options below:
  - a. Fill in the type of fluid milk you will serve.
    - \*Note that whole milk is recommended for children between 12 and 24 months old and that 2% (reduced fat), 1% (low fat) and skim milk is recommended for children 2 years old and above.
    - \*Note that powdered milk is not allowed.
    - \*If you are serving both a morning and afternoon snack, at least one of those two snacks must include a serving of milk or calcium equivalent (example: yogurt, cottage cheese, cheese) daily.
  - b. Fill in the types of <u>fruit and / or veggie</u> that you will serve.
    - \*Choose a variety of fresh, frozen, canned or dried fruits and veggies. Choose fruit canned in natural juices or light syrup. Juice must be full-strength and 100%, with no added sugars. Aim to serve more whole fruits and veggies than 100% juice.
  - c. Fill in the type of grain / bread that you will serve.
    - \*Grains and breads must be made from whole-grain or enriched meal or flour (example: brown rice). Cereal must be whole-grain or enriched or fortified. Sugar should not be the first ingredient by weight on the ingredients list.
  - d. Fill in the type of meat / meat alternate that you will serve.
    - \*A serving consists of the edible portion of cooked lean meat, poultry or fish.
- 4. Fill in the <u>portions</u> of food / drink that you will offer for snack in the respective column for the corresponding ages of children that you will serve.
  - \*Refer to the "USDA Component Guidelines for Snack" for guidance on the *minimum* required portions. Go to <a href="http://www.ctahr.hawaii.edu/new/hccnp/">http://www.ctahr.hawaii.edu/new/hccnp/</a>, click on "Preschools/Providers" and scroll to the section "USDA Component Guidelines."
- 5. Go back and check that you have included:
  - a. at least **2** different meal components per snack.
  - b. at least 1 serving of milk or calcium equivalent each day if serving both a morning and afternoon snack.



# Sample Snack Menu Morning and Afternoon Snack

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Whole Wheat Crackers (3) Sliced Banana (½ cup)	Sliced Banana (½ cup)	Celery with Peanut Butter and Fruit Cocktail (\$\frac{1}{2}\$ cup)		Cheese Toast/Bread (½)
Apple Juice (½ cup)	Yogurt (‡ cup)	Raisins (4-6 sticks)	Whole Wheat Crackers (3)	Low-Fat Milk (½ cup)
	Water	Low-Fat Milk (½ cup)	Water	
Baby Carrots with Low-Fat Animal Crackers (6)	Animal Crackers (6)	String Cheese (1)	Toasted Whole Grain Oat	Whole Wheat Dinner Rolls
Dressing (4-6 sticks)	Low-Fat Milk (½ cup)	Pretzels (7 mini)	Cereal (1/3 cup )	with Tuna or Cold Cuts (½)
Low-Fat Milk (½ cup)		Water	Low-Fat Milk (½ cup)	Water

# Week 2

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Canned Peaches (½ cup)	Rice Cakes with Peanut	Sweet Potato (2 pieces)	Lightly Sweetened Shredded Oatmeal (1/4 cup)	Oatmeal (1/4 cup)
Graham Crackers (2)	Butter (1.5)	Low-Fat Milk (½ cup)	Wheat Cereal (1/3 cup)	Dried Fruit (1/4 cup)
Water	Grape Juice (½ cup)		Low-Fat Milk (\$\frac{1}{2}\) cup)	Water
Celery with Low-Fat	Mandarin Oranges (½ cup )	Whole Wheat Tortilla Roll-	Applesauce (½ cup)	Canned Pineapple Chunks
Dressing (4-6 sticks)	Low-Fat Milk (½ cup)	Ups- Cold Cuts and Cheese (½) Soda Crackers (4)	Soda Crackers (4)	(1/2 cup)
Low-Fat Milk (½ cup)		Water	Water	Low-Fat Milk (½ cup)

# Week 3

Whole Wheat Bread with	Whole Grain Waffle (½)	Apple Wedges (‡ cup)	Alphabet Crackers (6)	Diced Melon (½ cup)
Peanut Butter and Jam $(\frac{1}{2})$ Orange Juice $(\frac{1}{2}$ cup)	Orange Juice (½ cup)	Sliced Cheese (1)	Low-Fat Milk (½ cup)	English Muffin (½)
Low-Fat Milk (½ cup)		Water		Water
Orange Wedges (½ cup)	Cucumbers with Low-Fat	Toasted Crispy Rice Cereal	Canned Pears $(\frac{1}{2}$ cup)	Shredded Wheat Crackers
Pretzels (7 mini)	Dressing (4-6 sticks)	(1/3 cup)	Yogurt (‡ cup)	(4)
Water	Low-Fat Milk (½ cup)	Low-Fat Milk (½ cup)	Water	Low-Fat Milk (½ cup)

# Libs

- \* Serve 100% fruit juice (orange, apple, grape, etc.) no more than twice per week.
  - Low-fat or Reduced-Fat milk (1% or 2%) is appropriate for children over 2.
- Offer whole wheat or whole grain bread or cereal products when possible.
- Choose fresh fruit, frozen fruit, or fruit canned in natural juices or light syrup.
- When two snacks are offered (morning and afternoon snack), one snack must offer milk or its calcium equivalent.
- These are minimum amounts. Children are able to have more, if desired.

Keep Your Children Safe

### Choking

Generally, hard, round, thick and sticky or slippery foods have the potential to cause choking in young children under four years of age. Examples of such foods are listed below:

- Hot dogs
- Nuts and seeds
- Large chunks of meat or cheese
- Whole grapes
- Popcorn
- Chunks of peanut butter
- Hard, raw vegetables
- Large fruit chunks
- Chewing gum; hard, gooey, or sticky candy

You can take precautions by:

1. Creating menus that reflect the developmental abilities of the ages of children served.

Cut foods up so that they are manageable and developmentally appropriate for young children and toddlers to chew and swallow safely.

### **Examples:**

Do not leave hot dogs or grapes whole or sliced into rounds. Cut hot dogs and grapes in half, lengthwise in thin slices where appropriate.

Blanch or steam hard vegetables to make them softer for your children to bite and chew.

2. Supervise your children during mealtime to ensure they are sitting comfortably, upright while eating and not running, playing or lying down with food in their mouth.

Teach children to chew their foods well.

Check out the American Academy of Pediatrics website "Q & A on Choking Hazards" for further information on preventing choking accidents from occurring in your center:

# http://www.aap.org/publiced/br\_choking.htm

\*Remember that other household items (example: toys, plastic bags, etc.) can also pose a choking risk for young children.

### **Allergies**

Food allergies occur when a person's immune system reacts to certain types of foods after being ingested. Symptoms of a food allergy can occur within minutes to a few days and may be mild to severe. Symptoms may include:

- Hives
- Itchy skin rashes, eczema
- Swelling of the tongue and throat
- Tingling sensation in the mouth
- Difficulty breathing, wheezing
- Sneezing
- Nausea, cramps
- Vomiting
- Diarrhea
- Circulation symptoms
- Pale skin
- Light-headedness
- Loss of consciousness

The reaction can be life threatening and can require immediate medical attention. Any food can cause an allergic reaction, however the following eight foods are the most common:

- 1) Milk
- 2) Eggs
- 3) Fish (bass, flounder, cod)
- 4) Crustacean shellfish (crab, lobster, shrimp)
- 5) Tree nuts (almonds, walnuts, pecans)
- 6) Peanuts
- 7) Wheat
- 8) Soy

Keep an eye out for these eight foods which are required to be listed on food labels. Check out this handout from the Food & Drug Administration on "Food Allergies: What You Need to Know" for examples of what to look for on food packages: http://www.fda.gov/Food/ResourcesForYou/Consumers/ucm079311.htm

You can take precautions by communicating with parents and pediatricians and staying up to date on your children's changing sensitivities. Stringent record keeping of menus and foods served will also help to pinpoint any particular allergens that may cause or have caused a reaction. Children should be supervised during mealtime to ensure that no foods are inappropriately shared. Caregivers should receive training on preventing exposure to allergen(s), recognizing the symptoms of, and treating an allergic reaction.

For further information, visit these websites:

The Food Allergy and Anaphylaxis Network <a href="http://www.foodallergy.org/questions.html">http://www.foodallergy.org/questions.html</a>

The American Academy of Pediatrics http://www.aap.org/publiced/BR\_FoodAllergy.htm

### Be Safe

Storing, preparing, cooking, serving, and handling foods properly can greatly reduce your chances that you or the children you care for will get sick; so BE SAFE. Food borne illness, often called "food poisoning," results from eating contaminated foods that may have been handled improperly. A food borne illness may develop within half an hour to a few days, while some may occur as long as two or more weeks after eating contaminated foods.

Symptoms of a food borne illness can include:

- Nausea, cramps
- Vomiting

- Diarrhea
- Mild Fever

Food borne illnesses are unpleasant for anyone, but can be particularly dangerous for older adults, people with weakened immune systems, infants and children, and pregnant women.

Fortunately, FOODBORNE ILLNESS IS PREVENTABLE.

Here are some keys to safe food handling:

### 1. Buy cold foods last, get it home fast.

Shop for frozen and refrigerated foods and hot items from the deli last, just before going to the checkout counter.

Check the "sell-by" or "pull" date (how long the grocer can keep the produce for sale on the shelf) and "use-by" (how long you can keep the product at home at its best quality) date on packages before you buy.

### Keep food safe – refrigerate.

After arriving home from shopping, unload the perishable foods first, going directly from the car to the refrigerator or freezer.

### 3. Wash your hands.

Wash your hands with soap and hot water for at least 20 seconds before starting any food preparation.

If you stop to do something else, like use the bathroom, change a diaper, blow your nose, or touch a pet, be sure to wash your hands again before continuing food preparation.

### 4. Keep everything clean.

Never chop produce or other ready-to-eat foods on a cutting board that was used for raw meat or poultry. You must:

- 2) Leave wet for 2 minutes
- 3) Allow to air-dry

Change kitchen towels often and launder in hot water. Clean sponges and dishcloths frequently, using soap and hot water. Disinfect in a \*sanitizing solution; soak for two minutes; rinse and air dry. Do this once a week or more often as needed.

# 5. Thaw frozen food in the refrigerator.

Plan ahead and thaw frozen foods in the refrigerator. Thaw foods on a plate or in a plastic bag to collect any juices and moisture on the lowest shelf in the refrigerator.

### 6. Cook foods thoroughly.

Product	Internal, cooked temperature (°F)
Ground meat (patties or meatloaf)	160°
Ground poultry	165°
Steaks and roasts	145°
Pork and ham	160°
Fish	145°
Poultry (breast, thigh, wing)	165°
Poultry (whole bird)	165°

### 7. Keep hot foods hot, cold foods cold.

Do not mix fresh (unserved) food with food that has already been out for serving.

### 8. <u>Don't wait – refrigerate leftovers.</u>

Refrigerate foods within 2 hours after cooking.

\*Remember that unsafe food does not always smell, taste or look bad. *When in doubt, throw it out.* 

Check out these websites for further information on food safety:

USDA Food Safety and Inspection Service facts on Safe Food Handling <a href="http://www.fsis.usda.gov/fact\_sheets/Safe\_Food\_Handling\_Fact\_Sheets/index.asp">http://www.fsis.usda.gov/fact\_sheets/Safe\_Food\_Handling\_Fact\_Sheets/index.asp</a>

USDA Food Safety and Inspection Service facts on Food Product Dating <a href="http://www.fsis.usda.gov/Fact\_Sheets/Food\_Product\_Dating/index.asp">http://www.fsis.usda.gov/Fact\_Sheets/Food\_Product\_Dating/index.asp</a>

Keeping Bag Lunches Safe

http://www.fsis.usda.gov/fact\_sheets/Keeping\_Bag\_Lunches\_Safe/index.asp

The Partnership for Food Safety Education (PFSE), a consumer food safety resource: <a href="http://www.fightbac.org/index.php">http://www.fightbac.org/index.php</a>

Centers for Disease Control and Prevention's "Clean Hands Save Lives" <a href="http://www.cdc.gov/cleanhands/">http://www.cdc.gov/cleanhands/</a>

The Germ City: an educational project to enhance awareness and improve the effectiveness of hand washing.

http://www.ctahr.hawaii.edu/new/GermCity/

# Nutrition Checklist

# **Nutrition Checklist**

Use this checklist as a tool to evaluate whether your menus and meals and snacks are appropriate, safe and healthy.

<u>Yes</u>	<u>No</u>	
		Are dated menus posted or visible for all meals and snacks served?
		Are the USDA required meal components being met, and is there adequate food for each child being served?
		Do the meals served match the written menu for the day?
		Is there adequate time for children to eat, and spacing between meal times?
		Are the meal portions adequate and the food developmentally appropriate?
		Are age appropriate furniture and utensils used for meal times?
		Do the food items served look appealing, age appropriate, and fresh?
		Is the environment calm, pleasant, and unhurried during meals?
		Food is not used as a reward or punishment.
		Children and servers wash hands before meals.

### Websites

### **Agency resources:**

American Academy of Pediatrics <a href="http://www.aap.org/">http://www.aap.org/</a>

Child and Adult Care Food Program <a href="http://www.fns.usda.gov/cnd/Care/">http://www.fns.usda.gov/cnd/Care/</a>

The Hawaii Association for the Education of Young Children <a href="http://www.hawaiiaeyc.org/">http://www.hawaiiaeyc.org/</a>

The Hawaii Child Care Nutrition Program www.ctahr.hawaii.edu/new/hccnp

The Hawaii Department of Education <a href="http://doe.k12.hi.us/">http://doe.k12.hi.us/</a>

National Resource Center for Health and Safety in Child Care and Early Education <a href="http://nrckids.org">http://nrckids.org</a>

The Nutrition Education for Wellness (NEW) Program www.ctahr.hawaii.edu/new

The Office of Hawaii Child Nutrition Program – administers the Child and Adult Care Food Program in Hawaii: <a href="http://ohcnp.k12.hi.us/">http://ohcnp.k12.hi.us/</a>

State of Hawaii Department of Human Services <a href="http://hawaii.gov/dhs">http://hawaii.gov/dhs</a>

### **Menu Planning Resources:**

**USDA CACFP Meal Patterns** 

http://www.fns.usda.gov/cnd/Care/ProgramBasics/Meals/Meal\_Patterns.htm

USDA Food Buying Guide

http://www.fns.usda.gov/tn/resources/foodbuyingguide.html

**USDA** Recipes for Child Care

http://www.fns.usda.gov/tn/Resources/childcare recipes.html

USDA Team Nutrition Healthy Meals Resource System

http://healthymeals.nal.usda.gov/nal\_display/index.php?info\_center=14&tax\_level=1

USDA Team Nutrition Menu Planning for Child Care Providers

http://healthymeals.nal.usda.gov/nal\_display/index.php?info\_center=14&tax\_level=3&tax\_s\_ubject=264&topic\_id=1364&level3\_id=5170

USDA Team Nutrition Recipes and Menu Planning

http://healthymeals.nal.usda.gov/nal\_display/index.php?info\_center=14&tax\_level=1&tax\_s ubject=230

### **Food Safety Resources:**

American Academy of Pediatrics "Q & A on Choking Hazards" <a href="http://www.aap.org/publiced/br\_choking.htm">http://www.aap.org/publiced/br\_choking.htm</a>

American Academy of Pediatrics "Q & A on Food Allergies" <a href="http://www.aap.org/publiced/BR\_FoodAllergy.htm">http://www.aap.org/publiced/BR\_FoodAllergy.htm</a>

Food and Drug Administration "Food Allergies: What You Need to Know" <a href="http://www.fda.gov/Food/ResourcesForYou/Consumers/ucm079311.htm">http://www.fda.gov/Food/ResourcesForYou/Consumers/ucm079311.htm</a>

The Germ City: an educational project to enhance awareness and improve the effectiveness of hand washing. http://www.ctahr.hawaii.edu/new/GermCity/

The Partnership for Food Safety Education (PFSE), a consumer food safety resource: http://www.fightbac.org/index.php

USDA Food Safety and Inspection Service facts on "Safe Food Handling" <a href="http://www.fsis.usda.gov/fact\_sheets/Safe\_Food\_Handling\_Fact\_Sheets/index.asp">http://www.fsis.usda.gov/fact\_sheets/Safe\_Food\_Handling\_Fact\_Sheets/index.asp</a>

USDA Food Safety and Inspection Service facts on "Food Product Dating" <a href="http://www.fsis.usda.gov/Fact\_Sheets/Food\_Product\_Dating/index.asp">http://www.fsis.usda.gov/Fact\_Sheets/Food\_Product\_Dating/index.asp</a>

USDA Food Safety and Inspection Service Facts on "Keeping Bag Lunches Safe" <a href="http://www.fsis.usda.gov/fact\_sheets/Keeping\_Bag\_Lunches\_Safe/index.asp">http://www.fsis.usda.gov/fact\_sheets/Keeping\_Bag\_Lunches\_Safe/index.asp</a>

# **General Nutrition Resources**:

MyPyramid <a href="http://www.mypyramid.gov/">http://www.mypyramid.gov/</a>

Nutrition Education for Wellness - *Fruits & Vegetables* <a href="http://www.ctahr.hawaii.edu/new/fruitVeg.htm">http://www.ctahr.hawaii.edu/new/fruitVeg.htm</a>

Nutrition Education for Wellness – *Resources* <a href="http://www.ctahr.hawaii.edu/new/resources.htm">http://www.ctahr.hawaii.edu/new/resources.htm</a>

USDA Core Nutrition Messages http://www.fns.usda.gov/fns/corenutritionmessages/Messages.htm

USDA Nutrition for Child Care Providers <a href="http://riley.nal.usda.gov/nal\_display/index.php?tax\_level=1&info\_center=14&tax\_subject=2">http://riley.nal.usda.gov/nal\_display/index.php?tax\_level=1&info\_center=14&tax\_subject=2</a>

### Resources

American Academy of Pediatrics, American Public Health Association, and National Resource Center for Health and Safety in Child Care and Early Education (2002). Caring for Our Child: National Health and Safety Performance Standards: Guidelines for Out-of-Home Child Care Programs, 2nd edition. Elk Grove Village, IL: American Academy of Pediatrics and Washington, DC: American Public Health Association. Also available at <a href="http://nrckids.org">http://nrckids.org</a>.

Kleinman, R.E. (Ed.). (2004). *Pediatric Nutrition Handbook* (5th ed.). American Academy of Pediatrics.

Satter, E. (1987). How to Get Your Kid to Eat...But Not Too Much. Palo Alto, CA: Bull Publishing Company.

State of Hawaii Department of Human Services. Administrative Rules for Programs. Available at: <a href="http://hawaii.gov/dhs/main/har/har\_current/AdminRules/document\_view">http://hawaii.gov/dhs/main/har/har\_current/AdminRules/document\_view</a> Accessed July 20, 2009.

United States Department of Agriculture, Food Safety and Inspection Service. Safe Food Handling. Available at:

http://www.fsis.usda.gov/fact\_sheets/Safe\_Food\_Handling\_Fact\_Sheets/index.asp Accessed July 13, 2009.

United States Department of Agriculture, Food and Nutrition Service. Child Care Providers. Available at: <a href="http://www.fns.usda.gov/tn/childcare.html">http://www.fns.usda.gov/tn/childcare.html</a> Accessed July 6, 2009.